



## **The Fenland Federation**

Marshchapel Infant School

Grainthorpe Junior School

### **CCTV and Photography**

The Fenland Federation of Schools understands that recording images of identifiable individuals constitutes as processing personal information, so it is done in line with data protection principles.

The school notifies all pupils, staff and visitors of the purpose for collecting CCTV images via notice boards, letters and email.

Cameras are only placed where they do not intrude on anyone's privacy and are necessary to fulfil their purpose.

All CCTV footage will be in line with the hardware's requirement to over-record. This is currently 1 month.

The school will always indicate its intentions for taking photographs of pupils and will retrieve permission before publishing them.

If the school wishes to use images/video footage of pupils in a publication, such as the school website, prospectus, or recordings of school plays, written permission will be sought for the particular usage from the parent of the pupil.

Precautions are taken when publishing photographs of pupils, in print, video or on the school website.

Images captured by individuals for recreational/personal purposes, and videos made by parents for family use, are exempt from the UK GDPR.

Reviewed February 2026